

**A. Order of the Report** - Preparation of Page 1-B "Deliveries" shall be in Commission District order, listed by categories of deliveries in the following order:

1. **Wholesale or Retail Outlets** - Bulk station, etc. See D. General Instructions, Item 1.
2. **Exports** - Liquid delivered to another state or foreign country. (See Instruction E.)
3. **Other** - Deliveries other than wholesale, retail, or exports.

Within each category, list deliveries alphabetically by company. Separate Page 1-B sheets are required for each district.

**B. Volumes** - All volumes shall be reported in net barrels and computed by Commission approved methods of measurement. Do not use fractions of barrels in this report.

**C. Specific Columns** -

1. Column 1 shall reflect the name of the company to whom the delivery is made. Further, this shall be the company that will acknowledge receipt of the delivery on the appropriate Commission report.
2. The name of the facility where the delivery is made.
3. The Registration or Serial Number of the report of the facility that acknowledges receipt of this delivery. All numbers will include Form Designation, District Number, and Registration or Serial Number: Example: GP-1 4-1621, T-1 6-21, EH 3 5-201.
4. The actual amount of the delivery. (Net Barrels.)

**D. General Instructions**

1. It will not be necessary to give a detailed accounting of deliveries to wholesale or retail outlets if you properly identify these deliveries as a category on your report. (May be shown as one category and one amount.)
2. When delivery is made to a facility not required to have a Railroad Commission number, (other than outlets per General Instruction 1) a statement or explanation showing the purpose of delivery should be shown in Columns 2 and 3. (i.e. frac oil, road oil, etc.).

**E. Exports** - Deliveries designated as "Exports" should specify in Column 2 the destination point (state or foreign country) of the crude or products being exported.